

STAR TEST LABORATORY
TEST APPLICATION FORM

Document No
Page
Publication Date
Revision Date
Revision No

FR.006-E
1 / 2
14.06.2023

00

APPLICANT INFORMATION

*Application Number:		Company Authorized Person:	
Company Application Date:		Authorized Person e-mail address/Phone and/or Fax Number:	
Company Name:			
Company Address:		The authorities that report will be sent and e-mail addresses:	
Company Tax Office & Tax Number:		Report Language:	<input type="checkbox"/> English <input type="checkbox"/> Turkish

SPECIMEN INFORMATION

Brand Name	Specimen Description	Model Name/ Code	Grammage/ Amount	Colour	Washing Instructions

Specimen Name and Description for The Report:

Note: Please indicate the front face of the specimen while sending for the test.

PHYSICAL TESTS

<input type="checkbox"/> ISO 3801 Method 5 Determination of mass per unit length and mass per unit area <input type="checkbox"/> ISO 13934-1 Determination of maximum force and elongation at maximum force (Strip method) <input type="checkbox"/> ISO 13937-2 Determination of tear force of trouser- shaped test specimens (Single tear method) <input type="checkbox"/> ISO 13937-4 Determination of tear force of tongue-shaped test specimens (Double tear test) <input type="checkbox"/> ISO 13935-2 Determination of maximum force to seam rupture (Grab method) <input type="checkbox"/> ISO 12947-2 Determination of the abrasion resistance of fabrics by the Martindale method - Part 2: Determination of specimen breakdown <input type="checkbox"/> ISO 12945-2 Determination of fabric propensity to surface pilling, fuzzing or matting - Part 2: Modified Martindale method <input type="checkbox"/> ISO 6330/ISO 5077/ISO 3759 Determination of dimensional change in washing and drying	<input type="checkbox"/> ISO 13938-1 Hydraulic method for determination of bursting strength and bursting distension <input type="checkbox"/> ISO 11092 Clause 7.3 (RCT) Measurement of thermal resistance under steady-state conditions (sweating guarded-hotplate test) <input type="checkbox"/> ISO 11092 Clause 7.4 (RET) Measurement of water-vapour resistance under steady-state conditions (sweating guarded-hotplate test) <input type="checkbox"/> ISO 9237 Determination of permeability of fabrics to air <input type="checkbox"/> ISO 4920 Determination of resistance to surface wetting (Spray test) <input type="checkbox"/> ISO 811 Determination of resistance to water penetration - Hydrostatic pressure test <input type="checkbox"/> ISO 3071 Textiles - Determination of pH of aqueous extract <input type="checkbox"/> ISO 4045 Leather - Chemical tests - Determination of pH
---	---

FASTNESS TESTS

☐ ISO 105 X12 Colour fastness to rubbing

THERMAL TESTS

<input type="checkbox"/> ISO 12127-1 Determination of contact heat transmission through protective clothing or constituent materials - Part 1: Contact heat produced by heating cylinder <input type="checkbox"/> ISO 15025 Method of test for limited flame spread (<input type="checkbox"/> Procedure A <input type="checkbox"/> Procedure B) <input type="checkbox"/> ISO 6942 Radiant heat transfer (<input type="checkbox"/> Method A <input type="checkbox"/> Method B)	<input type="checkbox"/> ISO 9151 Determination of heat transmission on exposure to flame <input type="checkbox"/> ISO 9150 Determination of behaviour of materials on impact of small splashes of molten metal <input type="checkbox"/> ISO 17493 Clause 8.1 Test method for convective heat resistance using a hot air circulation oven
---	---

ELECTRICAL TESTS

☐ EN 1149-3 Electrostatic properties - Part 3: Test method for measurement of charge decay

Other Tests and Explanations:

- | | | |
|---|---|--|
| <input type="checkbox"/> Normal Service (5 working days)
List/package price is applied. Sample acceptance time is until 14:00.
Working hours are Monday-Friday 09:00-18:00. | <input type="checkbox"/> **Express Service (3 working days)
40% price difference is applied.
Sample acceptance time is until 14:00. | <input type="checkbox"/> **Same Day Service
100% price difference is applied.
Sample acceptance time is until 10:00. |
|---|---|--|

Is Measurement Uncertainty requested? ☐ Yes ☐ No

Is return of sample requested? ☐ Yes ☐ No

Is Conformity Assessment requested? ☐ Yes ☐ No

If "Yes", Standard/Specification/Legislation:

** Marked fields will be filled by Star Test Laboratory. ** Express service and Same Day service do not cover every test. Information and confirmation should be obtained from the laboratory.*

NOTE: Samples whose service time is not specified are processed as Normal Service. Samples delivered after the above-mentioned sample acceptance hours are processed the next day. In case more than one sample is sent in a single application form, the test application form is duplicated and processed separately according to the number of samples and charged.

CUSTOMER APPROVAL:

The analyses we requested, filled by us in line with the information specified in this Test Application Form (FR.006), services to be provided by Star Test Belgelendirme Gözetim ve Denetim A.Ş. Laboratory, We declare and undertake that this form is carried out in accordance with the conditions on all pages and that we accept the price and payment conditions to be applied in return for these services.

Customer Name Surname / Stamp / Signature

Name Surname of Recipient of Specimen / Signature

* Application Approval Date:

* Planned Report Release Date:

Acceptance time of specimen:

Acceptance type of specimen: ☐ By hand ☐ Shipment

STAR TEST LABORATORY

TEST APPLICATION FORM

Document No
Page
Publication Date
Revision Date
Revision No

FR.006-E
2 / 2
14.06.2023

00

CONDITIONS OF CONTRACT

- In this Contract, Star Test Belgelendirme G zetim ve Denetim A. . is hereinafter referred to as "Star Test Laboratory" or "Laboratory"; The firm, organization and/or institution requesting the service will hereinafter be defined as "Customer" or "Applicant".
- The applicant is responsible for the complete and correct filling of the Test Application Form on the front of the Terms and Conditions of this Contract by authorized persons, by means of a wet signature and/or stamp. The reports to be prepared in line with the Test Application Form are prepared according to the information in the form. The Test Application Form sent as a wet signature and/or stamped is considered as the customer's approval for the test to be processed and replaces the contract upon the signing of the relevant parties.
- After the sample delivered to the laboratory by the customer is taken, it is examined and a pre-registration is created on behalf of the customer. The "Quotation Form" showing the total test price is sent to the applicant by e-mail by the Laboratory and the test procedures are started when the applicant gives a written reply and approval to the e-mail. Before submitting the Test Application Form and the sample, the applicant should obtain information about the sufficient sample by making a preliminary interview with the Laboratory about the sample amount related to the tests requested. If the customer has not sent enough samples with the Test Application Form, the Laboratory informs the customer about the missing sample amount. The Customer declares, accepts and undertakes that the test will not be started by the Laboratory until sufficient sample is delivered to the Laboratory or sent at its own expense. When the customer completes the missing sample, the test starts with the approval of the Laboratory.
- In case the Applicant has a request for a change/correction/reduction/add on the information in the Test Application Form and/or the requested tests, this request must be sent via e-mail, registered mail with return receipt or courier must be reported in writing before the process is started in the Laboratory. Otherwise, the Laboratory will not be responsible for making these changes. Providing the requested service is possible with the acceptance of the written application by Star Test Laboratory.
- If there is a written change request in article 4 after the report is prepared, a re-report fee will be charged on behalf of the applicant in case of a re-issue.
- In cases where missing information and/or missing samples are found in the test application, the request will not be processed until this deficiency is completed, and the processing date will be deemed to be postponed until the day when this deficiency is completed.
- If the Applicant has invoice debts not paid before, the test request will not be processed until the payment of this debt. The customer accepts, declares and undertakes that he knows that the test request will not be processed until he makes the payment in case of unpaid debt, and that he is responsible for the delays and possible damages that may occur until the past invoice debt is paid.
- Samples regarding the requests that have not been processed due to the reasons stated in Articles 6 and 7 are kept in the Laboratory for 10 (ten) working days. Samples that have not fulfilled their obligations for processing within this period and have not been returned within the same period will be destroyed.
- In case of a cancellation request after the Test Application Form has been approved and processed by the Laboratory, cancellation of the application for the tests that are evaluated in the Normal Service is possible within the same business day that the application is accepted. Otherwise, in case of customer's cancellation request for Express Service, Same Day Service and Normal Services that are not canceled within the same business day, the authority to accept or reject the request belongs to the Laboratory. In cases where the test cancellation authority belongs to the Laboratory, the tests performed until the cancellation information is received are invoiced and reported.
- The customer accepts, declares and undertakes that the responsibility of the transport, packaging and preservation of the sample subject to the Test Application Form belongs to the customer during the period until it is accepted to the laboratory. Samples should be brought to the Laboratory in package, and there should be a label containing explanatory information about the sample (name of the sample, code, company name, sampling date, etc.). The customer is obliged to pay attention to the packaging of the samples in a way that does not harm human health and the environment.
- Strictly no sampling is done by the Star Test Laboratory at the customer or at the places to be notified. It is the customer's responsibility and liability to take samples in accordance with the test conditions. All necessary transportation procedures will be carried out by the customer for the samples to be delivered to the Laboratory with the Test Application Form and subsequently (if necessary) to be received from the Laboratory.
- If the customer has not specified the standard/method for the Test/Analysis requested in the Test Application Form, the standard/method subject to the request is determined together with the Laboratory and the customer.
- In case of a return request for samples whose test(s) have been completed, it is possible to collect the relevant sample from the Laboratory within 10 (ten) working days and/or send it to the applicant with payment upon request, after the applicant submits the request for return to the Laboratory. In case the sample is returned to the customer after the test, the customer has no right of objection/opposition to the test result. The customer accepts, declares and undertakes that he/she knows that he/she has no right of objection/opposition to the report after the sample is returned.
- Reports can be prepared by the Laboratory in Turkish and English. Unless stated in the Test Application Form or there is an agreement to the contrary, the reports will be prepared in Turkish and delivered to the customer. The customer must state the request for the report to be prepared in English in the Test Application Form. The English report is subject to an additional fee, and when the customer submits the report request in English, he/she will declare that he/she accepts the payment of the English report fee notified to him/her by the Laboratory and the report will be issued in English. After the completion of the service and the delivery of the report in Turkish, if the Customer requests a report in English, if an additional fee is paid as the language fee and the second report fee, the report will be prepared and delivered to the person whose written consent has been given in the Test Application Form or the customer's written approval.
- Unless there is an agreement to the contrary, for the tests requested by the customer in the Test Application Form, the test report is sent to the customer as e-signed PDF by e-mail. In cases where the reporting is done with wet signature, 1 (one) printed Turkish report is delivered. In cases where the report is made with a wet signature and the Test report is requested as a PDF by e-mail, the report is sent to the customer via e-mail for information as a PDF. Reports are only forwarded to the applicant or to the persons and/or companies specifically designated by the applicant on the form, without obtaining the client's approval. Apart from this, information can be given to third parties only with the written request and approval of the applicant.
- The report given to the customer by the Laboratory is given as a whole and the report cannot be quoted or copied in sections. The customer accepts, declares and undertakes that he will not quote or copy the report in sections and will not allow it to be done by third parties. The reports submitted to the customer cannot be partially copied and reproduced without the permission of Star Test Laboratory.
- Non-accredited tests are indicated with " *** " in the Test Reports and the Quotation Forms. The information contained in the given report is limited to the analysis results of the samples delivered to Star Test Laboratory.
- The Star Test Laboratory Test Report does not constitute an endorsement of a product, and cannot be interpreted and used in a way that goes beyond the purpose. Customers who use the documents they receive from the laboratory in an excessive manner agree to pay 10 (ten) times the service fee and legal delay interest to the Laboratory, without the need for any judicial decision. Customers who use the documents received from the laboratory in public institutions and organizations or in the judiciary purposefully, are obliged to cover all the material and moral damages of the Laboratory under any name, otherwise, in case the dispute is brought to court, Laboratory's, attorney fees, litigation expenses. accepts, declares and undertakes to pay all the costs that it will have to pay in the legal process, together with the legal interest.
- Remaining samples after tests are stored in Star Test Laboratory for 3 (three) months from the date of publication of the report. If the customer does not request the return of the samples after the report publication date, they are destroyed at the end of this period.
- The invoice is issued according to the invoice information submitted by the customer. In case the invoice address is a different person or institution than the applicant, he/she must notify the Laboratory in writing that he/she accepts the Test Application Form and Contract Conditions. Otherwise, Star Test Laboratory reserves the right not to process the request.
- The service fees for the tests performed and the services provided will be paid in advance by the customer on the invoice date issued before the report is submitted. If the customer does not make the payment in advance on the invoice date, the Laboratory accepts, declares and undertakes that it has the right not to submit the prepared report. The payment amount is calculated over the T.C. Central Bank's Foreign Exchange Sales rate on the date of acceptance of the price offer. In case the customer delays and/or fails to fulfill the payments, Star Test Laboratory has the right not to prepare a new test report until the payments are made. The customer accepts, declares and undertakes that he/she knows this matter.
- Unless a different agreement has been made between the parties, the fees in the current Star Test Price List are considered valid. The Laboratory has the right to update the price list. Prices in the current Star Test Price List do not include VAT.
- The prices stated in the quotation form are the analysis prices for a single part/piece/section of the sample. A separate fee is charged for each part (each part/section) that is required to be analyzed in the product.
- If test services are not fulfilled due to force majeure (Force Majeure: not foreseen at the time of signing the contract, occur in a way and to a degree that temporarily or permanently suspends the working opportunities and/or contractual responsibilities of both or one of the parties, pandemic, epidemic, natural disasters, earthquake, flood, war, civil war, mobilization, widespread violence, administrative or legal restrictions, etc.), Star Test Laboratory will not bear any responsibility. The customer accepts, declares and undertakes this provision.
- Star Test Laboratory reserves the right to refuse the requested service without giving any reason. The customer accepts, declares and undertakes that Star Test Laboratory knows its right to refuse service.
- Istanbul Central Courts and Enforcement Offices are authorized in case of any disputes arising from this Contract.
- All contracts and annexes for the performance of services by Star Test Laboratory will be interpreted in accordance with TR Laws and will be subject to these laws. In the event that these and other contracts are the subject of any arbitrator or lawsuit, it will be assumed that the Contracts are made and enforced in Turkey. If any provision of the Terms is in any way invalid, illegal or unenforceable under the law and/or if such a situation arises, The validity, legality and enforceability of the remaining provisions of these Terms and Conditions shall not be affected or impaired in any way.
- The customer has the right to object to the test results within 10 (ten) business days from the date of publication of the report. The customer can only be in the laboratory and monitor the experiments during the tests and sample preparation processes requested by him, provided that he makes an appointment in advance and follows the confidentiality rules with the permission of the laboratory. The request of the customer to be an observer during the experiments is evaluated by the laboratory manager. As a result of this evaluation, an appointment can be given to the customer, taking into account factors such as the workload of the laboratory and device conditions. If the customer's witnessing of the experiment is approved, the "Visitor Confidentiality Agreement Form (FR.030)" can be filled and the experiment can be conducted under the supervision of the customer.
- In case the sample amount is different from that specified in the "Test List (LS.003)", the responsibility belongs to the customer. Additional samples can be requested at any time, and the relevant samples and submissions will be met by the customer free of charge.
- If the customer requests a declaration of conformity with a specification or standard for the test (appropriate/unsuitable, pass/fail, etc.), it is checked whether the Decision Rule is explained in the specification or standard. If the Decision Rule is explained, the Decision Rule in the standard or specification is applied. If a decision rule regarding the submission of the declaration of conformity is not defined in the analysis standard or in the legal legislation and a declaration of conformity (Assessment) is requested by the customer, Star Test Laboratory applies the Simple Acceptance Decision Rule. Simple Acceptance Decision Rule; It is a decision rule in which a declaration of conformity is made based solely on whether the result obtained is within specified limits, regardless of laboratory confidence level and measurement uncertainty. The explanation of the Decision Rule is included in the "Decision Rule Instruction (TL.006)" published on our website. Unless otherwise requested, measurement uncertainties will be given at k=2 and 95% confidence intervals, and opinions and comments will not be given in the report. The Customer accepts, declares and undertakes that it accepts this Decision Rule applied in advance.
- Customer information (company information, sample information, test results and test reports), special agreements with the customer are considered confidential information by the parties and are kept confidential between the customer and Star Test Laboratory. Publicly available customer information is the exception. The laboratory has the right to define confidential information as information to be disclosed to the public, the customer is informed in advance by e-mail and written consent is obtained before it is disclosed to the public.
- The laboratory and its employees will not disclose the results of the activities subject to the contract, commercial and statistical information, written and verbal information flow between the parties, in any way or in any way, without the written consent of the customer. Information about the customer obtained from sources other than the customer (eg Complainant, regulatory authorities) will be kept confidential between the customer and the Laboratory. The provider of this information (Source) will be kept confidential by the Laboratory and will not be shared with the client unless approved by the source. The customer accepts, declares and undertakes that the information source is confidential and does not want the source to be disclosed without permission. The laboratory can provide information about the customer's activities to the authorities (such as Courts, Ministries and Customs Administration) authorized to ask formally in accordance with applicable laws, regulations or rules, if requested in writing. The customer accepts, declares and undertakes that the laboratory has no obligation to inform the customer in advance of the request from the competent authorities, and that it will act according to the situation and event. However, if the official authorities request that this information transfer be kept confidential, the customer will not be informed about this transaction. The Client accepts, declares and undertakes that the Laboratory allows the opening of the records related to him/her in certification or accreditation audits by the Certification Authorities (such as Ministries) to the examination of 3rd party auditors.
- Star Test Laboratory is obliged to show the necessary attention and care while fulfilling the requirements of the work undertaken within the scope of this Agreement. If there is a deficiency or inaccuracy in any test report given from the laboratory, if it is proved that this deficiency or inaccuracy is due to the fault of Star Test Laboratory or its employees; The Customer accepts, declares and undertakes that the responsibility of Star Test Laboratory will be limited to the return of the test fee paid for the preparation of this test report, free of interest. The customer accepts, declares and undertakes that Star Test Laboratory is not liable in any way to compensate the damages and ancillary damages incurred by the customer or third parties, regardless of who they are, due to the deficiencies or errors in the test report. Star Test Laboratory accepts, declares and undertakes that it is not responsible for any unintentional damages that may occur in the customer's sample during the performance of the service.
- The laboratory may use a subcontractor laboratory for accredited and non-accredited testing services when necessary.
- When the reports of the customer are revised, the information that the previous reports are invalid is communicated to the customer by the Laboratory. All legal responsibility arising from the use of the report declared invalid by the laboratory belongs to the customer. The customer accepts, declares and undertakes that he/she knows this provision and takes all responsibility.